

**Gulf States Marine Fisheries Commission  
Fisheries Information Network (FIN) Confidential User ID Request**

**Complete the following information and mail to:**

Gulf States Marine Fisheries Commission  
ATTN: FIN Database Manager  
2404 Government Street  
Ocean Springs, MS 39564

**Note: The National Marine Fisheries Service “STATEMENT OF NON-DISCLOSURE” must be completed by you, approved by NMFS and SEC-ITSSO and attached to this document before this request will be approved.**

*Approving Partner/Agency Information*

***PRINT CLEARLY***

Today's Date: \_\_\_\_\_

Where you work: Agency Name: \_\_\_\_\_

**Your Managers Information / Work Address:**

Manager's Name: \_\_\_\_\_

Title: \_\_\_\_\_

Street: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (      ) \_\_\_\_\_

Email: \_\_\_\_\_

Manager's Signature for approval: \_\_\_\_\_

How long will you require access to the data? \_\_\_\_\_

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***User Information***

(Note - your password will be **mailed** via USPS to the address below.)

**Your Information / Work Address:**

Your Last Name: \_\_\_\_\_ First: \_\_\_\_\_ MI \_\_\_\_\_

Street: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Mail Stop: \_\_\_\_\_

Title: \_\_\_\_\_

Phone:(        ) \_\_\_\_\_

Email: \_\_\_\_\_

**Please Check Your Function(s) below:**

- |  |   |
|--|---|
| <input type="checkbox"/> Biological Stock Assessment | <input type="checkbox"/> Quota Monitoring   |
| <input type="checkbox"/> Social/Economic Assessments | <input type="checkbox"/> ITQ Analysis       |
| <input type="checkbox"/> Law Enforcement             | <input type="checkbox"/> Fishery Management |
| <input type="checkbox"/> Other: _____                |   |

**Your Affiliation:**

Agency Name: \_\_\_\_\_

- |   |  |
|---|--|
| <input type="checkbox"/> State Agency Personnel               | <input type="checkbox"/> Federal Agency Personnel              |
| <input type="checkbox"/> State Law Enforcement Officer        | <input type="checkbox"/> Federal Law Enforcement Officer       |
| <input type="checkbox"/> Regional Fishery Mgmt. Council Staff | <input type="checkbox"/> Regional Fishery Mgmt. Council Member |
| <input type="checkbox"/> Interstate Fishery Commission Member |  |

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*Data Requirements*

**Type of access you are requesting:**

- Access to state data.      Specify state(s): \_\_\_\_\_
- Access to regional data      Specify region(s): \_\_\_\_\_
- Access to FTP site for large file transfer.
- Special / Specify: \_\_\_\_\_
- Other / Specify: \_\_\_\_\_

**Comments:**

YOUR LAST NAME \_\_\_\_\_ FIRST NAME \_\_\_\_\_ MI \_\_\_\_\_

In accordance with “Office of Management and Budget (OMB), Appendix III, OMB Circular No. A-130, Security of Federal Automated Information Resources, OMB Bulletin No. 90-08, Appendix C”- The following “**Fisheries Data Rules of Behavior**” apply to all users. Please read and initial each rule to signify understanding.

**YOUR WILL BE HELD ACCOUNTABLE FOR ANY VIOLATIONS YOU INCUR OF THE BELOW LISTED RULES.**

**Fisheries Data Rules of Behavior**

Rule 1. I will not disclose any data identified as confidential to any person(s), except as directed by the appropriate personnel and only after deeming that all persons involved have the appropriate level of security access.

**INITIALS \_\_\_\_\_ for Rule 1.**

Rule 2. I understand the **FISHERIES RULE OF THREE (3)** (See Attachment A) and further, I will not disclose data in any form that violates said rule.

**INITIALS \_\_\_\_\_ for rule 2.**

Rule 3. I will not share my assigned FIN username and password with any other person under any circumstances.

**INITIALS \_\_\_\_\_ for rule 3.**

Rule 4. I will report immediately all violations against the FIN to the FIN Database Manager, [rharris@gsmfc.org](mailto:rharris@gsmfc.org).

**INITIALS \_\_\_\_\_ for rule 4.**

Rule 5. I have read the **NOAA Administrative Order 216-100** “Protection of Confidential Fisheries Statistics”, (<http://www.gsmfc.org/fin/Nondisclosure-AdminOrd216.pdf>) and have attached a signed copy of the “**Statement of Non-Disclosure**” **approved** by NMFS and SEC-ITSSO.

**INITIALS \_\_\_\_\_ for rule 5.**

Rule 6. I will submit all documents, reports, whitepaper, etc, that contain fisheries data obtained from FIN, to the ComFIN Survey Coordinator, [dbellais@gsmfc.org](mailto:dbellais@gsmfc.org) prior to PUBLIC release. Expect a 10 business day turn-a-round time frame.

**INITIALS \_\_\_\_\_ for rule 6.**

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By signing below, I signify that:

- 1) I have read and understand the “**Fisheries Data Rules of Behavior**”.
- 2) I am fully aware of the civil and **criminal penalties for unauthorized disclosure**, misuse, or other violations of the confidentiality of fisheries data. I also understand that I may be subject to criminal and civil penalties under provisions of Titles 5 U.S.C 552 and U.S.C 1905, which are the Federal statues prohibiting unauthorized disclosure of the confidential fisheries data. I may also be subject to civil penalties for improper disclosure of fisheries data collected under the Magnuson Act or the Marine Mammals Protection Act.

Your Signature: \_\_\_\_\_.

Date: \_\_\_\_\_

*FIN Staff Use Only*

Date Processed: \_\_\_\_\_ User ID: \_\_\_\_\_

Processed by: \_\_\_\_\_

FISHERIES RULE OF THREE (3)

- The “Fisheries Rule of Three (3)” is defined as: Any fisheries data that would identify a single fisheries \*entity. As an example; A report containing the total landings for purple striped jellyfish (051661) for the year of 2005. If less than three dealers purchased that Jelly fish for that year then it is a violation of the rule of three to show any totals of landings. OR; if less than three fishermen catch and land that jellyfish, then it is a violation of the rule of three to show any totals of landings.

\*Entity defined for this purpose would be a Seafood Dealer or Seafood Fishermen